

ADMINISTRATIVE - INTERNAL USE ONLY

DD/S 67-1742

EYES ONLY

4 APR 1967

MEMORANDUM FOR: Executive Director

SUBJECT : Fitness Reports on GS-18's

1. Attached is a memorandum from the Director of Personnel concerning the suggestion by A/DD/P that fitness reports for GS-18's be cancelled.

2. While I agree that the fitness report as such for GS-18's could well be dropped in the formal program sense, I do feel that we should have some form of a reporting mechanism for this grade of personnel both for their personal benefit and for that of the Agency. At present we have 58 GS-18's in the Agency and there should be some record of their general performance. Perhaps the last paragraph of Mr. Echols' memorandum could serve this purpose but I feel a more positive statement would give more satisfaction to the GS-18 concerned.

R. L. Bannerman
Deputy Director
for Support

Att: Memo dtd 29 Mar 67 for DD/S
fr D/Pers, same subj DD/S 67-1742-1657

DD/S:RLB:ksd (4 Apr 67)

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Remarks:			
<p><i>My preference would be the alternative suggested in last paragraph. Blanket authority to discontinue Fitness Reports will lead to an absolute void in the official record and from time to time EYES ONLY undesirable, but unreported open situations are certain to develop.</i></p> <p style="text-align: right;"><i>END</i></p>			
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